



Metropolitan Human Services District

Board of Directors Meeting

November 20, 2020 | 12:30pm

Conference Call information:

United States: **(408) 418-9388**

Meeting number (access code): **107 250 33**

MHSD fulfills its statutory role as the planning body for the behavioral health, addiction and intellectual/developmental disability services for the residents of Orleans, Plaquemines and St. Bernard Parishes by ensuring that eligible residents in these parishes have access to person centered and recovery focused supports designed to optimize their role in the community.

Minutes

I. Call to Order

- A. Meeting was called to order 12:30 p.m. by Chair Gary Mendoza through the Conference call.

II. Attendance

- A. A quorum was present consisting of Gary Mendoza, Michael Pechon, Dr. Cathy Lazarus, Mike Miller, Leslie Prest, Stanley Simeon, and Dr. Sarintha Stricklin.

- B. Absent from the meeting were Sarah Schirmer, Dr. Ariel Lloyd, Dr. Joseph Kanter, and Charlotte Parent.

- C. Other individuals in attendance from MHSD were Rochelle Head-Dunham, MD, DFAPA, FASAM, Executive Director/Medical Director; Traci Brown, MHSD CFO; Sharon Barnett-Starks, MSW, MHSD Deputy Director of Programs; Steven Farber, MHSD Deputy Director; and Karen Canales, MHSD Executive Staff Officer.

III. Approval of the September 25, 2020 Minutes

- A. Minutes were reviewed and approved by motion of Mr. Miller, seconded by Mr. Pechon, all voted in favor.

IV. Monitoring Reports

The following monitoring reports were discussed and reviewed:

A. Monthly Dashboard

1. The dashboard and Utilization Report for the month of October and the past two Fiscal years to compare service utilization were reviewed by Dr. Dunham. An additional telehealth utilization report that breaks up the modality of services received by our clients was also reviewed with the Board.
2. Dr. Dunham reported hiring a new phlebotomist service to deliver services in the clinic and also mobile to persons served homes to increase number of adherences to labs. Lab services for persons served in the addiction programs have a higher compliance due to urine testing completed when seen.

B. Fiscal Report

Chair Gary Mendoza reviewed the Analysis for FY 21 as of October 31, 2020. CFO Traci Brown noted that the revenue was higher this year due to grants made available to MHSD.

C. October and November Reports

Chair Gary Mendoza and Dr. Dunham reviewed reports in the packet sent to the Board members which included the 1st Quarter Ends Report, the Annual Report on Media Coverage, Report on Human Resources, Report on Communication with Executive Director, Report Contract & Commitments over \$300k, RFPs and Contract Review Process and Report on Incidents. Discussion of the reports included clarification on Sub-End 5 which addresses adherence to labs and adherence to obtaining medical records from Primary Care providers under the same sub-end. Dr. Dunham requested for Deputy Director Steven Farber to research if CARF mentions any items about primary care and behavioral health integrated services for the next meeting.

Dr. Dunham informed the board about the retirement of IDD Director Donna Francis in February 2020, and the transition process being set up to include IDD in groups including the Data Department headed by Dr. Williams to increase efficiencies. She plans to fill her position with an internal candidate who has over 15 years' experience in IDD services.

Motion to accept the Monthly Monitoring Reports was made by Mr. Miller, seconded by Ms. Prest, all voted in favor.

V. Decision Information

No decision information was presented for review.

- VI. Consent Agenda.
No consent agenda items were presented
- VII. Self-evaluation: Board Performance Review
- VIII. Adjourn
Motion to adjourn the meeting was made at 1:20 PM by Ms. Prest, seconded by Mr. Pechon; all in favor, motion passed.